

Full-Time Floating Educator Position

Our team at the Early Learning Center is looking for a reliable, flexible and motivated educator to work in all of our classrooms. Bring your enthusiasm to support classroom educators and children in our infant, toddler and preschool programs. Become a member of our dedicated, inviting team working for the best in early childhood education for children and families!

Position Highlights:

- Support the development of a community that nurtures staff, families and children.
- Help to deliver a developmentally appropriate curriculum and facilitate the implementation of positive learning experiences.
- Opportunity to work with children ages 0 - 5 years.
- Opportunity to work with all educators of our co-teaching teams.

Additional Skills:

- Competent oral and written communications skills.
- Ability to work well with others (staff, children, and parents) and to foster a team environment.
- Excellent organizational and interpersonal skills.

This is a full-time, year-round position beginning in January 2021 with health, dental, vision and paid leave benefits and an hourly rate of \$15.75/Hr.

Review of applications will begin immediately and continue until the position has been filled. Applicants please send a cover letter, resume and references to:

elcvt.director@gmail.com

or

Early Learning Center, Inc.

ATTN: Hiring Committee

76 King Street

Colchester, VT 05446

Please contact the Center Director, Cindy Beaudoin-Valyou at elcvt.director@gmail.com with questions.

Responsibilities will include but not be limited to the following:

- Maintain up to date knowledge of the Vermont Licensing Regulations. Make required reports to the State of Vermont including but not limited to: suspected abuse, injury requiring medical attention.
- Provide coverage for early educators during lunch breaks and/or other times to maintain appropriate supervision of children
- Help develop and sustain safe, high-quality development and learning environments for children.
- Keep informed of current issues in the field of Early Childhood Education and maintain own professional development, including 15 hours of training per year (as defined by the Vermont Early Childhood Program Licensing Regulations) and keep current pediatric first aid and infant and child CPR certification.
- Maintain a safe, secure environment for children, staff, and visitors, including knowledge of emergency procedures.
- Implement appropriate requirements of the Vermont Licensing regulations.
- Accept children unconditionally, their personalities, needs, ways in which they communicate and help them develop without judgement.
- Maintain play resources and other materials with assistance of the staff team.
- Set and maintain established expectations for children.
- Promote an environment that values diversity and celebrates cultural, linguistic, gender, and other individual differences in people.
- Participate in staff meetings, extracurricular activities, and in-service training.
- Serve as a resource for families.
- Hold individual parent conferences at least twice a year.
- Keep discussion of children, families, and other staff confidential and on a professional level at all times.
- Ability to work well with others (staff, children, and parents/guardians)

The duties and responsibilities described are not a comprehensive list. The scope of the job may change from time to time as necessitated by business demands.

The Early Learning Center (ELC) maintains a commitment to diversity, equity, and inclusion throughout our organization. The ELC is an equal opportunity employer and does not discriminate on the basis of race, color, religion, gender, sexual orientation, gender identity, gender expression, and ancestry, place of birth, veteran status, age, or national origin.

Requirements

An Educator must meet the minimum qualifications and training for an educator, as described in the Vermont State Early Childhood Program Licensing Regulations. In addition, the Educator should have:

- High School Diploma or GED
- Certificate/Credential Program in early childhood (or equivalent experience and/or training in early childhood education)
- Infant/child CPR and First Aid certification (must be willing to undertake this if not already achieved)
- A satisfactory fingerprinted background check.